

**NORTH CAROLINA STATE BOARD OF EDUCATION**  
**Policy Manual**

<b>Item</b>	<b>Description</b>
<b>Policy Title</b>	Licensure Fees
<b>Policy Category</b>	Licensure (LICN)
<b>Policy ID</b>	LICN-008
<b>Policy Date</b>	04/05/2018
<b>Previous Policy Dates</b>	11/01/2001, 10/06/2016
<b>Statutory Reference</b>	NC Constitution, Article IX, Section 5; GS 115C-12(9)a; GS 115C-296(d)(2)

**North Carolina Department of Public Instruction Licensure Fees**

<b>Application Types</b>	<b>Fees for Applications Opened Effective January 1, 2017*</b>
<b>Opened by Individual Educators</b>	
In-State Initial Professional License	\$70
Out-of-State Initial Professional License	\$100
Extend Provisional License Area	\$60
Delete License Area	\$60
Change Work Authorization	\$60
Add Area by Program Completion	\$60
Add Experience	\$60
Add Area by Test or 24 Sem. Hrs.	\$60
Add National Board Certification	\$60
Clear Validation	\$60
Upgrade or Clear License Area	\$60
Late Renewal	\$35
Name Change	\$60
Update Contact Information	No fee
Education Record Correction	No fee
Verification of NC License	\$30
Request Copy of Files/Test Scores	\$30
Research Experience	\$30
<b>Opened by Employing School System on Behalf of Educators</b>	
Initial Alternative License	\$100
Validate an Expired Continuing Professional License	\$60
Extend Initial Professional License	\$60
Recommend Initial to Continuing Professional License	\$60
Upgrade or Clear License Area	\$60
Clear Validation	\$60
Convert to LAT	\$60
Convert to CTE	\$60
Add Alternative Area	\$60
Authorize Graduate Pay	\$60

<b>Processed by School System during Renewal Window of 4/15 through 7/31</b>	
Renew License	\$35
Recommend Initial to Continuing Professional License	No fee
Extend Provisional License Area	No fee
<b>Opened by RALC on Behalf of Educators through June 30, 2022</b>	
Upgrade of Clear License Area	\$60
Convert to Initial Professional License	\$60
Convert to Continuing Professional License	\$60

\*Licensure fees are non-refundable and non-transferrable.